



MIAMI COUNTY RECYCLING DISTRICT

MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING

MONDAY, MARCH 19, 2018 AT 7:00 P.M.

GAR ROOM, MIAMI COUNTY COURTHOUSE

25 NORTH BROADWAY, PERU, IN

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, March 19, 2018 at 7:00 P.M. in the GAR Room, Miami County Courthouse located at 25 N Broadway, Peru, Indiana.

Attending:

Board Members: Larry West–Chairman–County Commissioner, Don Morris–Vice Chairman–Town of Converse, David Sailors–County Council, Alan Hunt– County Commissioner, Tom Gustin–City Council, Joshua Francis –County Commissioner Gabriel Greer–Mayor of Peru.

Absent: None.

Staff Attending: Samantha St. John–Director, Carla Weaver–Assistant Director, Bill Berkshire–Legal Counsel.

Absent: None

Others: Mike Rorvik–Contractor for the District, Steve Gill–Republic Services, Josh Hon–Republic Services.

Call to Order: Chairman Larry West called the meeting to order at 7:01 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the February 20, 2018 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Sailors seconded. Motion carried (7–0).*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims. *Mr. Gustin motioned to approve the financial report and claims; Mr. Francis seconded. Motion carried (7–0).*

Director's Report:

- Mrs. St. John told the board the district received the ownership changes from the Assessor's office. We want to thank Sara for her help and work she did for getting us the report. The report has been sent to the billing program people and is now being reviewed by Ms. Weaver. Once reviewing and any changes are made, it will be sent to the printer for mailing. We are hoping to get the bills sent out before the end of March.
- Mrs. St. John recently met with the auditor and treasurer at the end of last month. The auditor said that as payments came in, the money is applied to the Solid Waste bill last. If the bill were added to the tax rolls, the district might only receive partial payments, or no payments at all. The District has less than 10% of the bills outstanding. The Tax bills are running between 10 and 20 % outstanding. We are getting a better collection rate using this method than adding us to the taxes. Mr. West questioned if the comparison in current bills was in dollars or number of outstanding bills. If the collection rate is being figured by dollars, he feels that comparison is irrelevant due to varying dollar amounts on the tax bills.
- Mrs. St. John informed the board that reporting for 2017 is complete and was filed before the deadline. She presented a comparison sheet showing the total of recycled materials for 2016 and 2017. There was a significant increase in all programs.
- A bill was received last week from Comerford's for the Oct/Nov/Dec accounting services, end of the year taxes, figuring and producing 1099's and W2's, and Internal Control Policy review with me during November. \$2,495.00 of the bill covers expenses and services relating to 2017. Mrs. St. John asked if the board wanted to encumber this amount, or leave it as is in the 2018 budget expenses. The board opted to leave the amount as is.

Lawyer's Report:

- There was nothing new to report.

Old Business:

- The dates and format for Beautification (Clean Up) Day need to be decided tonight. The information and date or dates needs to be included in the bills. Ms. Weaver and Mrs. St. John met with Mayor Greer and Mr. Sailors about the changes. Mrs. St. John sent emails to the board detailing the suggested new plan. She received positive feedback from Mr. Gustin. She did not receive replies from anyone else.

- Mr. West added the total number of hours available for material drop off and came up with 62. He is concerned there will be more full containers than last year. The total number of containers last year was 53. By stretching out the drop off times, not allowing contractor/building materials, and limiting the citizens to two loads, the number of containers might be similar to last year's total. Since this program has never used this format, we are uncertain of the size of crowds, or number of containers. *Mr. Gustin motioned to try the new format for Beautification/Clean Up Days; Mr. Greer seconded. Motion carried (7-0).*
- **Information Flyer for Bills:** Mrs. St. John will make the suggested minor changes to wording on the billing flyer insert regarding the programs before adding them to the bills.
- **Gravel:** Mrs. St. John checked into pricing for adding gravel to the east side of the property. Approximately 2/3 of the area has a gravel base and would only require additional gravel added over the top of what is there. The remaining third would need a significant amount of prep work to add gravel over the top of it. Mrs. St. John wants to be completely sure of any requirements from the Soil and Water District before proceeding with the entire gravel project. She will need to get a couple more quotes for work.
- **Accounts Current:** There might be more bills getting paid during the week of Clean Up Days. If accounts are not current, material may not be left. If citizens owe previous years, they will be directed to either Mr. Roberts' office or Mr. Berkshire's office.

New Business:

- When Mrs. St. John met with the Auditor and Treasurer, she was told the outstanding property tax issue from the purchase of the building in September 2015 has not been resolved. After discussion, the matter will be added to the April Agenda.

Public Comments: There were none.

Next Board Meeting:

- **BOARD OF DIRECTORS– APRIL 16, 2018 at 1:00 P.M. MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPOUR RD, PERU, IN**

Adjournment: *Adjournment was unanimous.*

Samantha St. John, Director

Larry West, Board Chairman